







# Work Sheet for Phased Plan Approval

1. Project location and applicant information:

Building address: \_\_\_\_\_ County: \_\_\_\_\_  
Designer: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
\_\_\_\_\_ E-mail: \_\_\_\_\_

2. Check the type of work:

New construction     Alterations     Change of Occupancy     Building Additions  
Use group (s): \_\_\_\_\_ Construction type: \_\_\_\_\_

3. Phase of plan approval requested: (Please indicate all applicable phases you are requesting)

- Building footing and foundation:
  - Site plan showing the location of the building in relation to the property lines, public streets, and/or adjacent buildings.
  - Building footing and foundation plan showing the depth, section and all structural design data.
  - Building floor plan showing the use occupancy and construction type classification, building area, building height, number of stories, means of egress, required fire rated wall locations, etc.
  - Soil investigation report if required by Section 1802 OBC.
  - Special inspections statement for footing and foundation if required by Section 1704 OBC.
  
- Building slab and perimeter insulation:
  - All documents required for building footing and foundation phase.
  - Building slab and perimeter insulation details.
  - Underground utilities including electrical, water, gas, sewer, and fire protection lines and construction details.
  - Building energy conservation reports per 1301 OBC for new building constructions.
  
- Building shell:
  - All documents required for building footing, foundation, slab, and perimeter insulation.
  - Construction details for exterior wall, load bearing and non-load bearing walls, including the required fire resistance rating wall construction details.
  - Roof truss and/or floor truss shop drawings.
  - Roof construction details.
  - Electrical service and wiring for exterior walls and required means of egress lightings.
  
- Building interior partitions:
  - All documents required for building footing, foundation, slab, and perimeter insulation, building shell, and interior partitions.
  - Construction drawings and details for building system such as electrical, plumbing, mechanical, fire protection systems separately if desired.
  
- Other type of phased approvals: Please attach additional sheet(s) to explain.